


INVITATION TO BID STATE OF LOUISIANA DIVISION OF ADMINISTRATION OFFICE OF STATE PURCHASING		BIDS WILL BE PUBLICLY OPENED: <div style="font-size: 1.2em; font-weight: bold;">MAY 25, 2010 10:00 AM</div>																												
<div style="border: 1px solid black; padding: 5px;"> <p>=====> VENDOR NO. :</p> <p>SOLICITATION : 2239566</p> <p>FILE NO. : R12007N</p> <p>OPENING DATE : 05/25/10</p> </div> <div style="border: 1px solid black; height: 80px; margin-top: 10px; position: relative;"> <div style="position: absolute; top: 5px; left: 5px;">=====></div> <div style="position: absolute; top: 5px; left: 10px;">VENDOR NAME AND ADDRESS</div> </div> <div style="margin-top: 20px; text-align: center; font-weight: bold;"> FILL IN VENDOR NUMBER (FEIN), NAME AND ADDRESS ABOVE, BEFORE SUBMITTING BID. </div>		PURCHASING AGENCY NO. : 107001 <div style="font-weight: bold;">SEE NO. 8 BELOW. RETURN BID TO</div> <div style="text-align: right; margin-right: 50px;"> 10:00 AM R12007N </div> <div style="margin-top: 10px;"> 2239566 05/25/10 </div> <div style="margin-top: 10px;"> OFFICE OF STATE PURCHASING OFFICE OF STATE PURCHASING POST OFFICE BOX 94095 BATON ROUGE, LA 70804-9095 </div> <div style="margin-top: 20px;"> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">BUYER</td> <td style="width: 40%;">: JANA BRAUD</td> </tr> <tr> <td>BUYER PHONE</td> <td>: (225) 342-8036</td> </tr> <tr> <td>DATE ISSUED</td> <td>: 04/30/10</td> </tr> <tr> <td>REQ. AGENCY</td> <td>: 340PDC</td> </tr> <tr> <td colspan="2" style="text-align: right;">FOLD HERE--></td> </tr> <tr> <td colspan="2" style="text-align: center; font-weight: bold;">PINECREST SUPPORT & SERVICES CENTER</td> </tr> <tr> <td>AGENCY REQ. NO.</td> <td>: 100</td> </tr> <tr> <td>ISIS REQ. NO.</td> <td>: 1331780</td> </tr> <tr> <td>VENDOR PHONE</td> <td>:</td> </tr> <tr> <td>FISCAL YEAR</td> <td>: 11</td> </tr> <tr> <td>CLASS/SUBCLASS</td> <td>: 96217</td> </tr> <tr> <td>SCHEDULED BEGIN DATE</td> <td>: 07/01/10</td> </tr> <tr> <td>SCHEDULED END DATE</td> <td>: 06/30/11</td> </tr> <tr> <td>T-NUMBER</td> <td>:</td> </tr> </table> </div>	BUYER	: JANA BRAUD	BUYER PHONE	: (225) 342-8036	DATE ISSUED	: 04/30/10	REQ. AGENCY	: 340PDC	FOLD HERE-->		PINECREST SUPPORT & SERVICES CENTER		AGENCY REQ. NO.	: 100	ISIS REQ. NO.	: 1331780	VENDOR PHONE	:	FISCAL YEAR	: 11	CLASS/SUBCLASS	: 96217	SCHEDULED BEGIN DATE	: 07/01/10	SCHEDULED END DATE	: 06/30/11	T-NUMBER	:
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MEDICAL TRANSPORTATION SERVICE PINECREST SUPPORT & SERVICES CENTER																														
TO BE COMPLETED BY VENDOR																														
1. _____ PLEASE REMOVE FROM THIS COMMODITY CODE. 2. _____ DELIVERY WILL BE MADE IN THIS NUMBER OF DAYS AFTER RECEIPT OF ORDER. 3. _____ % CASH DISCOUNT FOR PROMPT PAYMENT IF MADE WITHIN THIRTY (30) DAYS. CASH DISCOUNTS FOR LESS THAN 30 DAYS OR LESS THAN 1% WILL BE ACCEPTED, BUT WILL NOT BE CONSIDERED IN DETERMINING AWARDS. ON INDEFINITE QUANTITY TERM CONTRACTS, CASH DISCOUNTS WILL BE ACCEPTED AND TAKEN BUT WILL NOT BE CONSIDERED IN DETERMINING AWARDS. 4. _____ BID BOND ATTACHED, _____ CERTIFIED CHECK ATTACHED, _____ OTHER, IF REQUIRED. 5. _____ BID REFERENCE NUMBER. (THIS NUMBER WILL APPEAR ON RESULTING ORDER OR CONTRACT).																														
INSTRUCTIONS TO BIDDERS																														
1. READ THE ENTIRE BID, INCLUDING ALL TERMS AND CONDITIONS AND SPECIFICATIONS. 2. ALL BID PRICES MUST BE TYPED OR WRITTEN IN INK. ANY CORRECTIONS, ERASURES OR OTHER FORMS OF ALTERATION TO UNIT PRICES SHOULD BE INITIALED BY THE BIDDER. 3. THIS BID IS TO BE MANUALLY SIGNED IN INK. FOLD HERE--> 4. BID PRICES SHALL INCLUDE DELIVERY OF ALL ITEMS F.O.B. DESTINATION OR AS OTHERWISE PROVIDED. BIDS CONTAINING "PAYMENT IN ADVANCE" OR "C.O.D" REQUIREMENTS MAY BE REJECTED. PAYMENT IS TO BE MADE WITHIN 30 DAYS AFTER RECEIPT OF PROPERLY EXECUTED INVOICE OR DELIVERY, WHICHEVER IS LATER. 5. AMOUNT OF BID BOND REQUIRED: _____ N/A _____ . 6. AMOUNT OF PERFORMANCE BOND, IF REQUIRED. _____ OR _____ 0% _____ OF BID. 7. DESIRED DELIVERY: _____ SEE DETAILS ELSEWHERE IN DOCUMENT _____ 8. TO ASSURE CONSIDERATION OF YOUR BID, ALL BIDS AND ADDENDA SHOULD BE RETURNED IN AN ENVELOPE OR PACKAGE CLEARLY MARKED WITH THE BID OPENING DATE AND THE BID NUMBER, OR SUBMITTED IN THE SPECIAL ENVELOPE IF FURNISHED FOR THAT PURPOSE. 9. BIDS SUBMITTED ARE SUBJECT TO PROVISIONS OF THE LAWS OF THE STATE OF LOUISIANA INCLUDING BUT NOT LIMITED TO L.R.S. 39:1551-1736; PURCHASING RULES AND REGULATIONS; EXECUTIVE ORDERS; STANDARD TERMS AND CONDITIONS; SPECIAL CONDITIONS; AND SPECIFICATIONS LISTED IN THIS SOLICITATION. 10. IMPORTANT: BY SIGNING THE BID, THE BIDDER CERTIFIES COMPLIANCE WITH ALL INSTRUCTIONS TO BIDDERS, TERMS, CONDITIONS AND SPECIFICATIONS, AND FURTHER CERTIFIES THAT THIS BID IS MADE WITHOUT COLLUSION OR FRAUD. THIS BID IS TO BE MANUALLY SIGNED IN INK BY A PERSON AUTHORIZED TO BIND THE VENDOR (SEE NO.30). ALL BID INFORMATION SHALL BE MADE WITH INK OR TYPEWRITTEN.																														
VENDOR PHONE NUMBER: FAX NUMBER:	TITLE	DATE																												
SIGNATURE OF AUTHORIZED BIDDER - SEE NO. 30, PAGE 3. (MUST BE SIGNED)	NAME OF BIDDER (TYPED OR PRINTED)																													

STANDARD TERMS & CONDITIONS		INVITATION TO BID	
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<p>11 ADDRESS ALL INQUIRIES AND CORRESPONDENCE TO THE BUYER AT THE PHONE AND ADDRESS SHOWN ABOVE.</p> <p>12. CONFERENCE: NA NA NA</p> <p>13. BID FORMS. ALL WRITTEN BIDS, UNLESS OTHERWISE PROVIDED FOR, MUST BE SUBMITTED ON, AND IN ACCORDANCE WITH, FORMS PROVIDED, PROPERLY SIGNED (SEE NO. 30). BIDS SUBMITTED IN THE FOLLOWING MANNER WILL NOT BE ACCEPTED: A. BID CONTAINS NO SIGNATURE INDICATING INTENT TO BE BOUND; B. BID FILLED OUT IN PENCIL; AND C. BID NOT SUBMITTED ON THE STATE'S STANDARD FORMS.</p> <p>BIDS MUST BE RECEIVED AT THE ADDRESS SPECIFIED IN THE SOLICITATION PRIOR TO BID OPENING TIME IN ORDER TO BE CONSIDERED. TELEGRAPHIC AND FAX ALTERATIONS TO BIDS RECEIVED BEFORE BID OPENING TIME WILL BE CONSIDERED PROVIDED FORMAL BID AND WRITTEN ALTERATION HAVE BEEN RECEIVED AND TIME-STAMPED BEFORE BID OPENING TIME. ENTIRE BID SHOULD BE RETURNED, EXCEPT ITEM PAGES NOT BID.</p> <p>14. STANDARDS OF QUALITY. ANY PRODUCT OR SERVICE BID SHALL CONFORM TO ALL APPLICABLE FEDERAL AND STATE LAWS AND REGULATIONS AND THE SPECIFICATIONS CONTAINED IN THE SOLICITATION. UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION, ANY MANUFACTURER'S NAME, TRADE NAME, BRAND NAME, OR CATALOG NUMBER USED IN THE SPECIFICATION IS FOR THE PURPOSE OF DESCRIBING THE STANDARD OF QUALITY, PERFORMANCE, AND CHARACTERISTICS DESIRED AND IS NOT INTENDED TO LIMIT OR RESTRICT COMPETITION. BIDDER MUST SPECIFY THE BRAND AND MODEL NUMBER OF THE PRODUCT OFFERED IN HIS BID. BIDS NOT SPECIFYING BRAND AND MODEL NUMBER SHALL BE CONSIDERED AS OFFERING THE EXACT PRODUCTS SPECIFIED IN THE SOLICITATION.</p> <p>15. DESCRIPTIVE INFORMATION. BIDDERS PROPOSING AN EQUIVALENT BRAND OR MODEL SHOULD SUBMIT WITH THE BID INFORMATION (SUCH AS ILLUSTRATIONS, DESCRIPTIVE LITERATURE, TECHNICAL DATA) SUFFICIENT FOR STATE OF LOUISIANA TO EVALUATE QUALITY, SUITABILITY, AND COMPLIANCE WITH THE SPECIFICATIONS IN THE SOLICITATION. FAILURE TO SUBMIT DESCRIPTIVE INFORMATION MAY CAUSE BID TO BE REJECTED. ANY CHANGE MADE TO A MANUFACTURER'S PUBLISHED SPECIFICATIONS SUBMITTED FOR A PRODUCT SHALL BE VERIFIABLE BY THE MANUFACTURER. IF ITEM(S) BID DO NOT FULLY COMPLY WITH SPECIFICATIONS (INCLUDING BRAND AND/OR PRODUCT NUMBER), BIDDER MUST STATE IN WHAT RESPECT ITEM(S) DEVIATE. FAILURE TO NOTE EXCEPTIONS ON THE BID FORM WILL NOT RELIEVE THE SUCCESSFUL BIDDER(S) FROM SUPPLYING THE ACTUAL PRODUCTS REQUESTED.</p> <p>16. BID OPENING. BIDDERS MAY ATTEND THE BID OPENING, BUT NO INFORMATION OR OPINIONS CONCERNING THE ULTIMATE CONTRACT AWARD WILL BE GIVEN AT THE BID OPENING OR DURING THE EVALUATION PROCESS. BIDS MAY BE EXAMINED WITHIN 72 HOURS AFTER BID OPENING. INFORMATION PERTAINING TO COMPLETED FILES MAY BE SECURED BY VISITING THE STATE OF LOUISIANA DURING NORMAL WORKING HOURS. WRITTEN BID TABULATIONS WILL NOT BE FURNISHED.</p> <p>17. AWARDS. THE STATE OF LOUISIANA RESERVES THE RIGHT TO AWARD ITEMS SEPARATELY, GROUPED OR ON AN ALL-OR-NONE BASIS AND TO REJECT ANY OR ALL BIDS AND WAIVE ANY INFORMALITIES.</p> <p>18. PRICES . UNLESS OTHERWISE SPECIFIED BY THE STATE OF LOUISIANA IN THE SOLICITATION, BID PRICES MUST BE COMPLETE, INCLUDING TRANSPORTATION PREPAID BY BIDDER TO DESTINATION AND FIRM FOR ACCEPTANCE FOR A MINIMUM OF 30 DAYS. IF ACCEPTED, PRICES MUST BE FIRM FOR THE CONTRACTUAL PERIOD. BIDS OTHER THAN F.O.B. DESTINATION MAY BE REJECTED. PRICES SHOULD BE QUOTED IN THE UNIT (EACH, BOX, CASE, ETC.) AS SPECIFIED IN THE SOLICITATION.</p> <p>19. DELIVERIES. BIDS MAY BE REJECTED IF THE DELIVERY TIME INDICATED IS LONGER THAN THAT SPECIFIED IN THE SOLICITATION.</p> <p>20. TAXES. VENDOR IS RESPONSIBLE FOR INCLUDING ALL APPLICABLE TAXES IN THE BID PRICE. STATE AGENCIES ARE EXEMPT FROM ALL STATE AND LOCAL SALES AND USE TAXES.</p>			

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<p>21. NEW PRODUCTS.</p> <p>UNLESS SPECIFICALLY CALLED FOR IN THE SOLICITATION, ALL PRODUCTS FOR PURCHASE MUST BE NEW, NEVER PREVIOUSLY USED, AND THE CURRENT MODEL AND/OR PACKAGING. NO REMANUFACTURED, DEMONSTRATOR, USED OR IRREGULAR PRODUCT WILL BE CONSIDERED FOR PURCHASE UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION. THE MANUFACTURER'S STANDARD WARRANTY WILL APPLY UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION.</p> <p>22. CONTRACT RENEWALS.</p> <p>UPON AGREEMENT OF THE STATE OF LOUISIANA AGENCY AND THE CONTRACTOR, A TERM CONTRACT MAY BE EXTENDED FOR 2 ADDITIONAL 12-MONTH PERIODS AT THE SAME PRICES, TERMS AND CONDITIONS. IN SUCH CASES, THE TOTAL CONTRACT TERM CANNOT EXCEED 36 MONTHS.</p> <p>23. CONTRACT CANCELLATION.</p> <p>THE STATE OF LOUISIANA HAS THE RIGHT TO CANCEL ANY CONTRACT, IN ACCORDANCE WITH PURCHASING RULES AND REGULATIONS, FOR CAUSE, INCLUDING BUT NOT LIMITED TO, THE FOLLOWING: (1) FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE CONTRACT; (2) FAILURE OF THE PRODUCT OR SERVICE TO MEET SPECIFICATIONS, CONFORM TO SAMPLE QUALITY OR TO BE DELIVERED IN GOOD CONDITION; (3) MISREPRESENTATION BY THE CONTRACTOR; (4) FRAUD, COLLUSION, CONSPIRACY OR OTHER UNLAWFUL MEANS OF OBTAINING ANY CONTRACT WITH THE STATE; (5) CONFLICT OF CONTRACT PROVISIONS WITH CONSTITUTIONAL OR STATUTORY PROVISIONS OF STATE OR FEDERAL LAW; (6) ANY OTHER BREACH OF CONTRACT.</p> <p>24. DEFAULT OF CONTRACTOR.</p> <p>FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE BID WILL CONSTITUTE A DEFAULT AND MAY CAUSE CANCELLATION OF THE CONTRACT. WHERE THE STATE HAS DETERMINED THE CONTRACTOR TO BE IN DEFAULT, THE STATE RESERVES THE RIGHT TO PURCHASE ANY OR ALL PRODUCTS OR SERVICES COVERED BY THE CONTRACT ON THE OPEN MARKET AND TO CHARGE THE CONTRACTOR WITH COST IN EXCESS OF THE CONTRACT PRICE. UNTIL SUCH ASSESSED CHARGES HAVE BEEN PAID, NO SUBSEQUENT BID FROM THE DEFAULTING CONTRACTOR WILL BE CONSIDERED.</p> <p>25. ORDER OF PRIORITY.</p> <p>IN THE EVENT THERE IS A CONFLICT BETWEEN THE INSTRUCTIONS TO BIDDERS OR STANDARD CONDITIONS AND THE SPECIAL CONDITIONS, THE SPECIAL CONDITIONS SHALL GOVERN.</p> <p>26. APPLICABLE LAW.</p> <p>ALL CONTRACTS SHALL BE CONSTRUED IN ACCORDANCE WITH AND GOVERNED BY THE LAWS OF THE STATE OF LOUISIANA.</p> <p>27. COMPLIANCE WITH CIVIL RIGHTS LAWS.</p> <p>BY SUBMITTING AND SIGNING THIS BID, BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE FOLLOWING AS APPLICABLE: TITLE VI AND VII OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED BY THE EQUAL OPPORTUNITY ACT OF 1972, FEDERAL EXECUTIVE ORDER 11246, FEDERAL REHABILITATION ACT OF 1973, AS AMENDED, THE VETERAN'S READJUSTMENT ASSISTANCE ACT OF 1974, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, THE AGE ACT OF 1975, AND BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. BIDDER AGREES NOT TO DISCRIMINATE IN ITS EMPLOYMENT PRACTICES, AND WILL RENDER SERVICES UNDER ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION WITHOUT REGARD TO RACE, COLOR, RELIGION, SEXUAL ORIENTATION, NATIONAL ORIGIN, VETERAN STATUS, POLITICAL AFFILIATION, OR DISABILITIES. ANY ACT OF DISCRIMINATION COMMITTED BY BIDDER, OR FAILURE TO COMPLY WITH THESE STATUTORY OBLIGATIONS WHEN APPLICABLE, SHALL BE GROUNDS FOR TERMINATION OF ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION.</p> <p>28. SPECIAL ACCOMMODATION.</p> <p>ANY "QUALIFIED INDIVIDUAL WITH A DISABILITY" AS DEFINED BY THE AMERICANS WITH DISABILITIES ACT WHO HAS SUBMITTED A BID AND DESIRES TO ATTEND THE BID OPENING, MUST NOTIFY THIS OFFICE IN WRITING NOT LATER THAN SEVEN DAYS PRIOR TO THE BID OPENING DATE OF THEIR NEED FOR SPECIAL ACCOMMODATIONS. IF THE REQUEST CANNOT BE REASONABLY PROVIDED, THE INDIVIDUAL WILL BE INFORMED PRIOR TO THE BID OPENING.</p> <p>29. INDEMNITY.</p> <p>CONTRACTOR AGREES, UPON RECEIPT OF WRITTEN NOTICE OF A CLAIM OR ACTION, TO DEFEND THE CLAIM OR ACTION, OR TAKE OTHER APPROPRIATE MEASURE, TO INDEMNIFY, AND HOLD HARMLESS, THE STATE, ITS OFFICERS, ITS AGENTS AND ITS EMPLOYEES FROM AND AGAINST ALL CLAIMS AND ACTIONS FOR BODILY INJURY, DEATH OR PROPERTY DAMAGES CAUSED BY THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. CONTRACTOR IS OBLIGATED TO INDEMNIFY ONLY TO THE EXTENT OF THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. HOWEVER, THE CONTRACTOR SHALL HAVE NO OBLIGATION AS SET FORTH ABOVE WITH RESPECT TO ANY CLAIM OR ACTION FROM BODILY INJURY, DEATH OR PROPERTY DAMAGES ARISING OUT OF THE FAULT OF THE STATE, ITS OFFICERS, ITS AGENTS OR ITS EMPLOYEES.</p> <p>30. SIGNATURE AUTHORITY.</p> <p>IN ACCORDANCE WITH L.R.S. 39:1594 (ACT 121), THE PERSON SIGNING THE BID MUST BE:</p> <ol style="list-style-type: none"> 1. A CURRENT CORPORATE OFFICER, PARTNERSHIP MEMBER OR OTHER INDIVIDUAL SPECIFICALLY AUTHORIZED TO SUBMIT A BID AS REFLECTED IN THE APPROPRIATE RECORDS ON FILE WITH THE SECRETARY OF STATE; OR 2. AN INDIVIDUAL AUTHORIZED TO BIND THE VENDOR AS REFLECTED BY A CORPORATE RESOLUTION, CERTIFICATE OR AFFIDAVIT; OR 3. OTHER DOCUMENTS INDICATING AUTHORITY WHICH ARE ACCEPTABLE TO THE PUBLIC ENTITY. 			

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<p>1 BID DELIVERY INSTRUCTIONS FOR STATE PURCHASING:</p> <p>BIDDERS ARE HEREBY ADVISED THAT THE U.S. POSTAL SERVICE DOES NOT MAKE DELIVERIES TO OUR PHYSICAL LOCATION.</p> <p>BIDS MAY BE MAILED THROUGH THE U.S. POSTAL SERVICE TO OUR BOX AT: OFFICE OF STATE PURCHASING P O BOX 94095 BATON ROUGE LA 70804-9095</p> <p>BIDS MAY BE DELIVERED BY HAND OR COURIER SERVICE TO OUR PHYSICAL LOCATION AS FOLLOWS:</p> <p>OFFICE OF STATE PURCHASING CLAIBORNE BUILDING, SUITE 2-160 1201 NORTH THIRD STREET BATON ROUGE, LA 70802</p> <p>BIDDER IS SOLELY RESPONSIBLE FOR ENSURING THAT ITS COURIER SERVICE PROVIDER MAKES INSIDE DELIVERIES TO OUR PHYSICAL LOCATION. THE OFFICE OF STATE PURCHASING IS NOT RESPONSIBLE FOR ANY DELAYS CAUSED BY THE BIDDER'S CHOSEN MEANS OF BID DELIVERY.</p> <p>BIDDER SHOULD BE AWARE OF SECURITY REQUIREMENTS FOR THE CLAIBORNE BUILDING AND ALLOW TIME TO BE PHOTOGRAPHED AND PRESENTED WITH A TEMPORARY IDENTIFICATION BADGE.</p> <p>BIDDER IS SOLELY RESPONSIBLE FOR THE TIMELY DELIVERY OF ITS BID. FAILURE TO MEET THE BID OPENING DATE & TIME SHALL RESULT IN REJECTION OF THE BID.</p> <p>***** PUBLICIZING AWARDS. IN ACCORDANCE WITH L.A.C.34:I.535, UNSUCCESSFUL BIDDERS WILL BE NOTIFIED OF THE AWARD PROVIDED THAT THEY SUBMIT WITH THEIR BID A SELF-ADDRESSED STAMPED ENVELOPE REQUESTING THIS INFORMATION. *****</p> <p>**ATTENTION:**</p> <p>RECEIPT OF A SOLICITATION OR AWARD CANNOT BE RELIED UPON AS AN ASSURANCE OF RECEIVING FUTURE SOLICITATIONS. IN ORDER TO RECEIVE FUTURE SOLICITATIONS/AWARDS FROM THIS OFFICE, YOU MUST ENROLL IN THE PROPER CATEGORY ON LAPAC AT THE FOLLOWING WEB SITE: HTTP://WWWPRD.DOA.LOUISIANA.GOV/OSP/LAPAC/PUBMAIN.ASP ENROLLMENT IN LAPAC IS FREE AND PROVIDES EMAIL NOTIFICATION OF BID OPPORTUNITIES BASED UPON COMMODITIES THAT YOU SELECT.</p> <p>2 TERMS AND CONDITIONS. THIS SOLICITATION CONTAINS ALL TERMS AND CONDITIONS WITH RESPECT TO THE COMMODITIES HEREIN. ANY VENDOR CONTRACTS, FORMS, TERMS OR OTHER MATERIALS SUBMITTED WITH BID MAY CAUSE BID TO BE REJECTED.</p>			

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3

VENDOR'S FORMS. THE PURCHASE/RELEASE ORDER IS THE ONLY BINDING DOCUMENT TO BE ISSUED AGAINST THIS CONTRACT. SIGNING OF VENDOR'S FORMS IS NOT ALLOWED.

4

INVOICES. INVOICES WILL BE SUBMITTED BY THE CONTRACTOR TO THE USING AGENCY AND THE INVOICE SHALL REFER TO THE DELIVERY TICKET NUMBER, DELIVERY DATE, PURCHASE/RELEASE ORDER NUMBER. QUANTITY, UNIT PRICE, AND DELIVERY POINT. A SEPARATE INVOICE FOR EACH ORDER DELIVERED AND ACCEPTED SHALL BE SUBMITTED BY THE CONTRACTOR IN DUPLICATE DIRECTLY TO THE ACCOUNTING DEPARTMENT OF THE USING AGENCY. INVOICES SHALL SHOW THE AMOUNT OF ANY CASH DISCOUNT AND SHALL BE SUBMITTED ON THE CONTRACTOR'S OWN INVOICE FORM.

5

PAYMENT. PAYMENT WILL BE MADE ON THE BASIS OF UNIT PRICE AS LISTED IN THIS CONTRACT; SUCH PRICE AND PAYMENT WILL CONSTITUTE FULL COMPENSATION FOR FURNISHING AND DELIVERING THE CONTRACT COMMODITIES. IN NO CASE WILL THE STATE AGENCY REFUSE TO MAKE PARTIAL PAYMENTS TO THE CONTRACTOR ALTHOUGH ALL ITEMS HAVE NOT BEEN DELIVERED. THIS PAYMENT IN NO WAY RELIEVES THE CONTRACTOR OF HIS RESPONSIBILITY TO EFFECT SHIPMENT OF THE BALANCE OF THE ORDER. PAYMENT WILL BE TO VENDOR AND ADDRESS AS SHOWN ON ORDER.

6

ACCEPTANCE. UNLESS OTHERWISE SPECIFIED, BIDS ON THIS CONTRACT WILL BE ASSUMED TO BE FIRM FOR ACCEPTANCE FOR A MINIMUM OF 60 DAYS. IF ACCEPTED, PRICES MUST BE FIRM FOR THE SPECIFIED CONTRACT PERIOD.

7

ORDERS. ALL STATE AGENCIES ARE TO ISSUE CONTRACT RELEASE ORDERS FOR THE ITEMS REQUIRED, AS AND WHEN NEEDED. POLITICAL SUBDIVISIONS OF THE STATE AND QUASI AGENCIES WHO HAVE BEEN AUTHORIZED TO PURCHASE FROM CONTRACTS MADE BY THE OFFICE OF STATE PURCHASING, ARE TO ISSUE THEIR REGULAR PURCHASE ORDERS DIRECTLY TO THE SUPPLIER, MAKING REFERENCE TO THE CONTRACT AND ITEM NUMBER.

8

CANCELLATION
THE STATE OF LOUISIANA RESERVES THE RIGHT TO CANCEL THIS CONTRACT WITH THIRTY (30) DAYS WRITTEN NOTICE.

9

CERTIFICATION OF NO SUSPENSION OR DEBARMENT. BY SIGNING AND SUBMITTING ANY BID FOR \$25,000 OR MORE, THE BIDDER CERTIFIES THAT THEIR COMPANY, ANY SUBCONTRACTORS, OR PRINCIPALS ARE NOT SUSPENDED OR DEBARRED BY THE GENERAL SERVICES ADMINISTRATION (GSA) IN ACCORDANCE WITH THE REQUIREMENTS IN OMB CIRCULAR A-133.

A LIST OF PARTIES WHO HAVE BEEN SUSPENDED OR DEBARRED CAN BE VIEWED VIA THE INTERNET AT WWW.EPLS.GOV

10

FEDERAL CLAUSES

CIVIL RIGHTS

BOTH PARTIES SHALL ABIDE BY THE REQUIREMENTS OF TITLE VII OF THE CIVIL RIGHTS ACT OF 1964, AND SHALL NOT DISCRIMINATE AGAINST EMPLOYEES OR APPLICANTS DUE TO COLOR, RACE, RELIGION, SEX, HANDICAP OR

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<p> NATIONAL ORIGIN. FURTHERMORE, BOTH PARTIES SHALL TAKE AFFIRMATIVE ACTION PURSUANT TO EXECUTIVE ORDER #11246 AND THE NATIONAL VOCATIONAL REHABILITATION ACT OF 1973 TO PROVIDE FOR POSITIVE POSTURE IN EMPLOYING AND UPGRADING PERSONS WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, HANDICAP OR NATIONAL ORIGIN, AND SHALL TAKE AFFIRMATIVE ACTION AS PROVIDED IN THE VIETNAM ERA VETERAN'S READJUSTMENT ACT OF 1974. BOTH PARTIES SHALL ALSO ABIDE BY THE REQUIREMENTS OF TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 AND THE VOCATIONAL REHABILITATION ACT OF 1973 TO ENSURE THAT ALL SERVICES ARE DELIVERED WITHOUT DISCRIMINATION DUE TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, OR HANDICAP. </p> <p> ANTI-KICKBACK CLAUSE THE CONTRACTOR HEREBY AGREES TO ADHERE TO THE MANDATE DICTATED BY THE COPELAND "ANTI-KICKBACK" ACT WHICH PROVIDES THAT EACH CONTRACTOR OR SUBGRANTEE SHALL BE PROHIBITED FROM INDUCING, BY ANY MEANS, ANY PERSON EMPLOYED IN THE COMPLETION OF WORK, TO GIVE UP ANY PART OF THE COMPENSATION TO WHICH HE IS OTHERWISE ENTITLED. </p> <p> CLEAN AIR ACT THE CONTRACTOR HEREBY AGREES TO ADHERE TO THE PROVISIONS WHICH REQUIRE COMPLIANCE WITH ALL APPLICABLE STANDARDS, ORDERS OR REQUIREMENTS ISSUED UNDER SECTION 306 OF THE CLEAN AIR ACT WHICH PROHIBITS THE USE UNDER NON-EXEMPT FEDERAL CONTRACTS, GRANTS OR LOANS OF FACILITIES INCLUDED ON THE EPA LIST OF VIOLATING FACILITIES. </p> <p> ENERGY POLICY AND CONSERVATION ACT THE CONTRACTOR HEREBY RECOGNIZES THE MANDATORY STANDARDS AND POLICIES RELATING TO ENERGY EFFICIENCY WHICH ARE CONTAINED IN THE STATE ENERGY CONSERVATION PLAN ISSUED IN COMPLIANCE WITH THE ENERGY POLICY AND CONSERVATION ACT (P.L. 94-163). </p> <p> CLEAN WATER ACT THE CONTRACTOR HEREBY AGREES TO ADHERE TO THE PROVISIONS WHICH REQUIRE COMPLIANCE WITH ALL APPLICABLE STANDARDS, ORDERS, OR REQUIREMENTS ISSUED UNDER SECTION 508 OF THE CLEAN WATER ACT WHICH PROHIBITS THE USE UNDER NON-EXEMPT FEDERAL CONTRACTS, GRANTS OR LOANS OF FACILITIES INCLUDED ON THE EPA LIST OF VIOLATING FACILITIES. </p> <p> ANTI-LOBBYING AND DEBARMENT ACT THE CONTRACTOR WILL BE EXPECTED TO COMPLY WITH FEDERAL STATUTES REQUIRED IN THE ANTI-LOBBYING ACT AND THE DEBARMENT ACT. </p> <p> 11 NON-EXCLUSIVITY CLAUSE: THIS AGREEMENT IS NON-EXCLUSIVE AND SHALL NOT IN ANY WAY PRECLUDE </p>			

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STATE AGENCIES FROM ENTERING INTO SIMILAR AGREEMENTS AND/OR ARRANGEMENTS WITH OTHER VENDORS OR FROM ACQUIRING SIMILAR, EQUAL, OR LIKE GOODS AND/OR SERVICES FROM OTHER ENTITIES OR SOURCES.

12 IF BIDDING OTHER THAN SPECIFIED, SUFFICIENT INFORMATION SHOULD BE ENCLOSED WITH THE BID IN ORDER TO DETERMINE QUALITY, SUITABILITY, AND COMPLIANCE WITH THE SPECIFICATIONS.

FAILURE TO COMPLY WITH THIS REQUEST MAY ELIMINATE YOUR BID FROM CONSIDERATION.

13 SCOPE OF CONTRACT

SUBMITTAL OF ANY TERMS AND CONDITIONS CONTRARY TO THOSE OF THE STATE OF LOUISIANA MAY CAUSE YOUR BID TO BE REJECTED. BY SIGNING BELOW, TERMS AND CONDITIONS WHICH MAY BE INCLUDED IN YOUR BID ARE NULLIFIED, AND CONTRACTOR AGREES THAT THIS CONTRACT SHALL BE CONSTRUED IN ACCORDANCE WITH AND GOVERNED BY THE LAWS OF THE STATE OF LOUISIANA.

BIDDER SIGNATURE

14 COMPENSATION INSURANCE, PUBLIC LIABILITY, AND PROPERTY DAMAGE INSURANCE, AS OUTLINED BELOW, ARE REQUIRED IN THIS BID.

CONTRACTOR'S LIABILITY INSURANCE:

PROOF OF INSURANCE SHOULD BE SUPPLIED WITH THE BID AND WILL BE REQUIRED BEFORE WORK CAN COMMENCE.

INSURANCE COVERAGE SPECIFIED BELOW SHALL BE FURNISHED WITH THE FOLLOWING MINIMUM LIMITS:

COMPENSATION INSURANCE: THE CONTRACTOR AND SUBCONTRACTORS SHALL TAKE AND MAINTAIN DURING THE LIFE OF THE CONTRACT WORKMAN'S COMPENSATION INSURANCE FOR ALL OF THEIR EMPLOYEES EMPLOYED AT THE SITE OF THE PROJECT. IN CASE ANY CLASS OF EMPLOYEES ENGAGED IN HAZARDOUS WORK UNDER THE WORKMAN'S COMPENSATION STATUTE, THE CONTRACTOR AND SUBCONTRACTOR SHALL PROVIDE EMPLOYER'S LIABILITY INSURANCE FOR THE PROTECTION OF THEIR EMPLOYEES NOT OTHERWISE PROTECTED.

PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE: COMPREHENSIVE PUBLIC GENERAL LIABILITY INSURANCE, INCLUDING BUT NOT LIMITED TO BODILY INJURY, PROPERTY DAMAGE, CONTRACTUAL LIABILITY, PRODUCTS LIABILITY, COMPLETED OPERATIONS AND OWNER'S PROTECTIVE LIABILITY WITH COMBINED SINGLE LIMITS OF \$500,000 PER OCCURRENCE WITH A MINIMUM AGGREGATE OF \$1,000,000.

LICENSED AND NON-LICENSED MOTOR VEHICLES: THE CONTRACTOR SHALL TAKE OUT AND MAINTAIN DURING THE LIFE OF THE CONTRACT, AUTOMOBILE PUBLIC LIABILITY INSURANCE IN AN AMOUNT NOT LESS THAN COMBINED SINGLE LIMITS OF \$500,000 PER OCCURRENCE FOR BODILY INJURY/PROPERTY DAMAGE. IF ANY NON-LICENSED MOTOR VEHICLES ARE ENGAGED IN OPERATIONS WITHIN THE TERMS OF THE CONTRACT ON THE SITE OF THE WORK TO PERFORM THEREUNDER, SUCH

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<p>_____</p> <p>_____</p> <p>INSURANCE SHALL COVER THE USE OF ALL SUCH MOTOR VEHICLES ENGAGED IN OPERATING WITHIN THE TERMS OF THE CONTRACT ON THE SITE OF THE WORK TO BE PERFORMED THEREUNDER, UNLESS SUCH COVERAGE IS INCLUDED IN THE INSURANCE SPECIFIED.</p> <p>15 ANY ORDERS RESULTING FROM THIS SOLICITATION WILL BE PAID WITH NEW FY FUNDS, IF APPROPRIATED BY THE LEGISLATURE. DELIVERY CANNOT BE MADE PRIOR TO JULY 1 AND YOUR BID PRICES MUST BE FIRM FOR ACCEPTANCE AND DELIVERY ACCORDINGLY.</p> <p>16 THE ABOVE QUANTITIES ARE ESTIMATED TO BE THE AMOUNT NEEDED. IN THE EVENT A GREATER OR LESSER QUANTITY IS NEEDED, THE RIGHT IS RESERVED BY THE STATE OF LOUISIANA TO INCREASE OR DECREASE THE AMOUNT, AT THE UNIT PRICE STATED IN THE BID.</p> <p>17 AT THE OPTION OF THE STATE OF LOUISIANA AND ACCEPTANCE BY THE CONTRACTOR, THIS CONTRACT MAY BE EXTENDED FOR TWO ADDITIONAL TWELVE (12) MONTH PERIODS AT THE SAME PRICE, TERMS AND CONDITIONS. TOTAL CONTRACT TIME MAY NOT EXCEED THIRTY-SIX (36) MONTHS.</p>			

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PINECREST SUPPORT AND SERVICES CENTER - HEREBY REFERRED TO AS "PSSC".
 100 PINECREST DRIVE
 PINEVILLE, LA 71361-5191

PINECREST SUPPORT & SERVICES CENTER IS A COMMUNITY COMPRISED OF
 FIFTY-TWO (52) CLIENT RESIDENCES AND MEDICAL COMPLEX.
 NUMBER OF CLIENTS IS APPROXIMATELY 640.

SCOPE: PSSC IS SEEKING A VENDOR TO SUPPLY MEDICAL TRANSPORTATION
 SERVICES FOR AMBULATORY AND NON-AMBULATORY CLIENTS

SPECIFICATIONS:

VEHICLES MUST BE AVAILABLE AND ON TIME.

ALL SAFETY EQUIPMENT MUST BE WORKING AND MEET THE REQUIRMENTS HEREIN.

CONTRACT WILL BE AWARDED ON AN ALL OR NONE BASIS.

TRANSPORTATION SERVICE IS TO BE PROVIDED TWENTY-FOUR (24) HOURS PER DAY, SEVEN (7) DAYS PER WEEK, FOR CONTRACT PERIOD.

MUST HAVE THREE TO FOUR (3-4) VEHICLES AVAILABLE FOR AGENCY'S NEEDS.

MAXIMUM RESPONSE TIME TO A CALL FROM PSSC FOR TRANSPORTATION SERVICE SHOULD BE THIRTY (30) MINUTES, BEGINNING WITH RECEIPT OF REQUEST FOR SERVICE BY VENDOR.

ALL TRANSPORT VEHICLES USED FOR SERVICE BY THE VENDOR, SHALL BE VEHICLES THAT MEET THE CURRENT FEDERAL GUIDELINES IN ALL RESPECTS.

THE VENDOR SHALL BE RESPONSIBLE FOR COMPLYING WITH ANY MANDATED UPDATES AND/OR CHANGES IN REGULATIONS SET FORTH DURING CONTRACT TERM.

VENDOR WILL BE REQUIRED TO SUPPLY TRANSPORT SERVICE ON AN "AS NEEDED" BASIS.

VENDOR WILL BE REQUIRED TO TRANSPORT CLIENTS ALONG WITH THEIR APPLIANCES, I.E. WHEELCHAIRS, WALKERS, AND/OR CRUTCHES AND SPECIALIZED WHEELCHAIRS.

ESTIMATED NUMBER OF TRIPS:

311 PER MONTH - WITHIN RAPIDES PARISH
 6 PER MONTH - TO SHREVEPORT (CADD0 PARISH)
 6 PER YEAR - TO NEW ORLEANS (ORLEANS PARISH) YEAR
 2 PER MONTH - TO LAFAYETTE (LAFAYETTE)

VENDOR WILL BE CONTACTED BY PSSC DIRECTOR OF NURSING DEPARTMENT
 TO SCHEDULE/ARRANGE TRANSPORTATION SERVICE.
LOCAL SCHEDULE WILL BE MADE IN ADVANCE UP TO ONE (1) HOUR PRIOR
 TO APPOINTMENT.
 THE RESIDENT TRAINING SPECIALIST WILL ACCOMPANY CLIENT
 AND WILL CONTACT THE VENDOR WHEN CLIENT IS READY TO RETURN
 TO PSSC. RESPONSE TIME IS TO BE WITHIN THIRTY (30) MINUTES.

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<p>.....OUT OF TOWN TRANSPORTS WILL BE SCHEDULED TWENTY-FOUR (24) HOURS IN ADVANCE, WITH EXCEPTION OF AN EMERGENCY.</p> <p>SPECIFICATIONS ON VEHICLES: ALL TRANSPORT VEHICLES ARE TO BE FULLY EQUIPPED WITH AND MEET THE FOLLOWING REQUIREMENTS:</p> <ul style="list-style-type: none"> ...MINIMUM OF 14 INCH RAISED ROOF ...CERTIFIED ROLL CAGE ...RAISED DOORS SO WHEELCHAIR PASSENGERS DO NOT HAVE TO BEND HEAD TO ACCESS INTERIOR. ...CAPABILITY OF TRANSPORTING TWO (2) WHEELCHAIRS AT ONE TIME ...MINIMUM OF TWO (2) SETS OF WHEELCHAIR RESTRAINTS, CRASH TESTED AND A.D.A. APPROVED ...BENCH SEAT (WITH FLIP UP CAPABILITY) THAT CAN SEAT THREE (3) PERSONS, COMPLETE WITH SEAT BELTS ...FLOORING TO BE MINIMUM OF 3/4 INCH PLYWOOD SUBFLOOR, COVERED WITH RCA RIBBED BLACK TRANSIT FLOORING ...WALLS TO BE OF MOLDED FIBERGLASS ...MINIMUM OF THREE (3) INTERIOR DOME LIGHTS ...SPOTLIGHT MOUNTED OVER THE LIFT AREA ...LIFT TO BE FULLY AUTOMATIC A.D.A. COMPLIANT ...REAR AIR CONDITIONER AND HEATING UNIT ...BACKUP ALARM ...EMERGENCY BRAKE INTERLOCK ...DRIVE SHAFT STRAP <p>ALL TRANSPORT VEHICLES TO CONTAIN SAFETY EQUIPMENT:</p> <ul style="list-style-type: none"> ...FIRE EXTINGUISHER ...SAFETY TRIANGULAR ...FLARES ...FIRST AID KIT <p>VEHICLE MUST ACCOMMODATE: TWO (2) WHEELCHAIRS AND THREE (3) PERSONS.</p> <p>VENDOR'S DRIVERS ARE TO BE COURTEOUS AND POLITE TO THE CLIENTS BEING TRANSPORTED. PATIENTS' PRIVACY AND CONFIDENTIALITY MUST BE MAINTAINED AT ALL TIMES. BREACH OF PATIENT CONFIDENTIALITY MAY BE CAUSE FOR IMMEDIATE CANCELLATION OF THIS CONTRACT.</p> <p>ALL DRIVERS OF TRANSPORTATION VEHICLES MUST HAVE A VALID LOUISIANA CHAUFFEUR LICENSE THAT IS CURRENT AND IN FULL FORCE AND EFFECT FOR DURATION OF CONTRACT.</p> <p>VENDOR SHALL DESIGNATE ONE OR MORE PERSONS RESPONSIBLE FOR THE VENDOR'S WORK UNDER THIS CONTRACT AND SHALL PROVIDE TO THE DIRECTOR OF NURSING SERVICE AT PSSC THE NAMES, ADDRESSES, TELEPHONE AND BEEPER NUMBERS OF SUCH PERSON OR PERSONS. **THIS INFORMATION IS TO BE KEPT CURRENT AT ALL TIMES**.</p> <p>THE VENDOR SHALL BE REQUIRED TO MEET THE PREREQUISITES OF ALL FEDERAL, STATE, PARISH, MUNICIPAL, AND OTHER LOCAL ORDINANCES GOVERNING THE PROVIDING OF PUBLIC TRANSPORTATION SERVICE. THIS SHALL BE INCLUSIVE OF REGULATIONS RELATING TO INSURANCE, QUALITY OF SERVICE, ETC.</p>			

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<p>THE VENDOR, AT ITS SOLE COST AND EXPENSE, SHALL MAINTAIN SUCH POLICIES OF GENERAL LIABILITY, AUTOMOBILE LIABILITY FOR ALL OWNED VEHICLES, WORKERS COMPENSATION INSURANCE, AND OTHER INSURANCE AS SHALL BE NECESSARY TO INSURE VENDOR, ITS OFFICERS, DIRECTORS AND EMPLOYEES AGAINST ANY CLAIMS FOR THEFT OF PROPERTY, PROPERTY DAMAGE, PERSONAL INJURY, OR DEATH OCCASIONED DIRECTLY OR INDIRECTLY IN CONJUNCTION WITH THE ACTIVITIES OF VENDOR OR ITS EMPLOYEES UNDER THIS AGREEMENT.</p> <p>VENDOR SHALL MAINTAIN MINIMUM INSURANCE COVERAGE AS REQUIRED BY THE STATE OF LOUISIANA.</p> <p>VENDOR MUST FURNISH PSSC PURCHASING WITH CERTIFICATE(S) OF INSURANCE FOR ALL INSURANCE USED TO COMPLY WITH THE INSURANCE PROVISIONS.</p> <p>PSSC WILL NOT ASSUME RESPONSIBILITY FOR DAMAGES TO OR CAUSED BY TRANSPORT VEHICLE. THE VENDOR IS FURTHER ADVISED HE SHALL HAVE TO ASSUME LIABILITY FOR DAMAGES AND/OR INJURY TO PROPERTY, EMPLOYEES, AND/OR CLIENTS OF PSSC CAUSED BY HIS VEHICLES, EQUIPMENT AND/OR PERSONNEL.</p> <p>VENDOR IS TO SUBMIT TO PSSC PURCHASING DEPARTMENT A LISTING OF CHARGES INCURRED AND COPIES OF VOUCHERS.</p> <p>VENDOR SHALL ESTABLISH A NUMBERED VOUCHER SYSTEM TO MAINTAIN ACCOUNTABILITY OF SERVICES PROVIDED.</p> <p>VOUCHER SHALL STATE:</p> <ul style="list-style-type: none"> ...DATE OF SERVICE ...CLIENT'S NAME ...TIME PICKED UP ...POINT OF PICK UP ...NAME OF AUTHORIZING PERSON ACCOMPANYING CLIENT WITH HIS/HER SIGNATURE ...DRIVER'S NAME <p>BILLING REQUIREMENTS:</p> <p>VENDOR IS TO SUBMIT TO PSSC PURCHASING DEPARTMENT A MONTHLY INVOICE WITH THE LISTING OF ALL CHARGES INCURRED AND COPIES OF SIGNED VOUCHERS AS DOCUMENTATION OF SERVICES PROVIDED. ALL INVOICES AND CORRESPONDENCE ARE TO REFERENCE THE PSSC PURCHASE ORDER NUMBER.</p> <p>THE LISTING OF CHARGES AND VOUCHERS WILL BE REVIEWED BY PSSC PURCHASING DEPARTMENT PRIOR TO ISSUING A CHECK TO THE VENDOR.</p> <p>THERE WILL BE NO PAYMENT IN ADVANCE.</p> <p>THE VENDOR SHALL NOT ASSIGN ANY INTEREST IN THIS CONTRACT.</p> <p>PSSC WILL MAKE PAYMENT BY CHECK TO THE VENDOR ON A MONTHLY BASIS.</p> <p>ALL CHECKS WILL BE MADE PAYABLE TO THE VENDOR AT THE END OF EACH CALENDAR MONTH.</p>			

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GENERAL TERMS AND CONDITIONS:

CONTRACTOR MUST ESTABLISH AND SUBMIT TO PSSC A POLICY AND PROCEDURE FOR REPORTING ACCIDENTS AND OTHER INCIDENTS OCCURRING IN CONNECTION WITH SERVICES PROVIDED UNDER THIS AGREEMENT. SAID POLICY AND PROCEDURE MUST INCLUDE:

- ... (1) COMPLIANCE WITH LA R.S. 32:398
- ... (2) WRITTEN NOTIFICATION TO PSSC INCLUDING COPIES OF ANY AND ALL REPORTS IN CONNECTION WITH THE ACCIDENT OR INCIDENT.

A COPY OF THE ABOVE-REFERENCED POLICY AND PROCEDURE MAY BE SUBMITTED WITH THE BID RESPONSE AND MUST BE SUBMITTED WITHIN TEN (10) DAYS OF REQUEST.

CONTRACTOR SHALL NOT ASSIGN ANY INTEREST IN THIS CONTRACT AND SHALL NOT TRANSFER ANY INTEREST IN SAME (WHETHER BY ASSIGNMENT OR NOVATION) WITHOUT THE PRIOR WRITTEN CONSENT OF THE DIRECTOR OF STATE PURCHASING OR HER DESIGNEE, PROVIDED, HOWEVER, THAT CLAIMS FOR MONEY DUE OR TO BECOME DUE TO THE CONTRACTOR MAY BE ASSIGNED TO A BANK, TRUST COMPANY, OR OTHER FINANCIAL INSTITUTION, WITHOUT SUCH PRIOR WRITTEN CONSENT. IT IS HEREBY AGREED THE LEGISLATIVE AUDITOR OF THE STATE OF LOUISIANA SHALL HAVE THE OPTION OF AUDITING ALL ACCOUNTS OF THE CONTRACTOR WHICH RELATE TO THIS CONTRACT. RECORDS SHALL BE MADE AVAILABLE DURING NORMAL WORKING HOURS FOR THIS PURPOSE.

CONTRACTOR AGREES TO RETAIN ALL BOOKS, RECORDS, AND OTHER DOCUMENTS RELEVANT TO THIS CONTRACT AND THE FUNDS EXPENDED, HEREUNDER FOR AT LEAST THREE (3) YEARS AFTER FINAL PAYMENT, IN COMPLIANCE WITH LA R.S. 44:36(A) - RETENTION OF RECORDS.

CONTRACTOR HEREBY AGREES THAT RESPONSIBILITY FOR PAYMENT OF TAXES FROM THE FUNDS RECEIVED UNDER THIS AGREEMENT AND/OR LEGISLATIVE APPROPRIATION, SHALL BE SAID CONTRACTOR'S OBLIGATION AND PAID UNDER CONTRACTOR'S TAX IDENTIFICATION NUMBER.

CONTRACTOR FURTHER AGREES AND REALIZES THAT THIS CONTRACT IS SUBJECT TO AND CONDITIONED UPON THE AVAILABILITY AND APPROPRIATION OF FEDERAL AND/OR STATE FUNDS. NO LIABILITY OR OBLIGATION FOR PAYMENT WILL ACCRUE UNLESS AND UNTIL THIS CONTRACT HAS BEEN APPROVED BY THE DIRECTOR OF STATE PURCHASING OR HER DESIGNEE AND A VALID PURCHASE ORDER HAS BEEN ISSUED.

IT IS ACKNOWLEDGED BY THE CONTRACTOR AND PSSC THAT CONTRACTOR IS AN "INDEPENDENT CONTRACTOR" AND NOTHING IN THIS INVITATION FOR BID AND SUBSEQUENT PURCHASE ORDER IS INTENDED NOR SHALL BE CONSTRUED TO CREATE AN EMPLOYER/EMPLOYEE RELATIONSHIP, A JOINT VENTURE RELATIONSHIP, OR A LEASE OR LANDLORD/TENANT RELATIONSHIP, OR TO ALLOW PSSC TO EXERCISE CONTROL OR DIRECTION OVER THE MANNER OR METHOD IN WHICH CONTRACTOR PERFORMS ITS RESPONSIBILITY UNDER THIS CONTRACT. CONTRACTOR UNDERSTANDS AND AGREES THAT ITS EMPLOYEES WHO PERFORM SERVICES ON THE PREMISES OF PSSC SHALL REMAIN EMPLOYEES OF AND UNDER THE CONTROL OF THE CONTRACTOR.

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NOTE

ANY QUESTIONS CONCERNING SPECIFICATIONS, PLEASE CONTACT BUYER

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	UNLESS SPECIFIED ELSEWHERE SHIP TO: PINECREST SUPPORT & SERVICES CENTER PINECREST GENERAL 100 PINECREST DRIVE KINGSVILLE COMMUNITY PINEVILLE , LA 71361 INSIDE DELIVERY WAREHOUSE RECEIVING HOURS: 8:00 A.M. - 3:00 P.M. MONDAY THRU FRIDAY PURCHASE ORDER NO. MUST APPEAR ON: INVOICE, PACKING LIST, DELIVERY TICKET				
00001	COMMODITY CODE: 962-17-000000 MEDICAL TRANSPORTATION SERVICE FOR RAPIDES PARISH, JULY 1, 2010 THRU JUNE 30, 2011. 311 ESTIMATED TRIPS PER MONTH 311 TRIPS X 12 MONTHS = 3732 TRIPS TPCH = TRIP CHARGE = PER ROUND TRIP	3732	TPCH		
00002	COMMODITY CODE: 962-17-000000 MEDICAL TRANSPORTATION SERVICE TO SHREVEPORT (CADD0 PARISH) JULY 1, 2010 THROUGH JUNE 30, 2011 6 ESTIMATED TRIPS PER MONTH 6 TRIPS X 12 MONTHS = 72 TPCH - TRIP CHARGE = PER ROUND TRIP	72	TPCH		
00003	COMMODITY CODE: 962-17-000000 MEDICAL TRANSPORTATION SERVICE TO NEW ORLEANS (ORLEANS PARISH) JULY 1, 2010 THROUGH JUNE 30, 2011. 6 ESTIMATED TRIPS PER YEAR TPCH - TRIP CHARGE = PER ROUND TRIP	6	TPCH		
00004	COMMODITY CODE: 962-17-000000	24	TPCH		

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LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED TOTAL
	MEDICAL TRANSPORTATION SERVICE TO LAFAYETTE, (LAFAYETTE PARISH) JULY 1, 2010 THROUGH JUNE 30, 2011. 24 ESTIMATED TRIPS PER YEAR 2 TRIPS X 12 MONTHS = 24 TRIPS TPCH - TRIP CHARGE = PER ROUND TRIP				